

# Governing Body of Saint Scholastica's Catholic Primary School

***Governors are requested to attend a meeting of the Resources  
Committee***

***to be held virtually due to exceptional circumstances***

***On Wednesday 7<sup>th</sup> July 2021***

***at 6.45pm***

to transact the business set out in the agenda



**Members:  
Office**

**Role:**

**Term of**

Ms Sandra Brierley (Headteacher)	Ex-officio Governor	09/10/19 -
Ann McKenna Slade (Chair of Governors)	Foundation Governor	01/12/18 - 31/08/22
Mr Nick Blackham	Staff Governor	00/11/19
Mr Jimmy Healy	Co-opted Governor	17/10/15 -16/10/19
Ms Davina Attara	LA Governor	22/06/17
Ms Elaine Radburn	Foundation Governor	

Audrey Nguadje – Observer

**Clerk:** Rabiya Khatun  
Governor Services  
Hackney Education

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## Part 1: Non-confidential – Main Business Resources Committee

1.	<b>Welcome &amp; Opening Prayer</b> Acknowledgement and agreement that the meeting will exceptionally proceed virtually due to the Coronavirus pandemic, in line with the current official guidance; acknowledgement GDPR rules will apply; agree ground rules for the meeting.	6.45pm
2.	<b>Committee Organisation</b> 2.1 Apologies and consent for absence 2.2 Declarations of Interest/Business Interests 2.3 Committee Membership	
3.	<b>Minutes of the Last Meeting</b> 3.1 Minutes of the Previous Meeting held on 10 <sup>th</sup> March 2021 (Attached) 3.2 Matters Arising 3.3 Chair to Report on Any Urgent Action Taken	
4.	<b>Financial tasks</b> 4.1 Underspend Plan 4.2 Budget review 4.3 Monitor Procurement Card spend 4.4 Controls Assurance Statement 4.5 Report priorities to Committee 4.6 Committee performance evaluation 4.7 Asset Register Policy	6.55pm
5.	<b>Staffing</b>	7.10pm
6.	<b>Premises / Contracts</b>	
7.	<b>Policies</b> 7.1 Electronic Security 7.2 Information and Security 7.3 Emergency Data Recovery Plan 7.4 Bereavement 7.5 Use of photography in school	7.15pm
8.	<b>Any other Business</b>	
9.	<b>Dates of Next Committee Meetings - TBA</b>	7.30pm