



**MINUTES OF THE MEETING OF THE TEACHING AND LEARNING COMMITTEE
OF ST SCHOLASTICA'S CATHOLIC PRIMARY SCHOOL HELD ON
WEDNESDAY 27 SEPTEMBER 2023**

Members:

Name	Initials	Role / category of governor	Term of Office End	Attendance / Apologies
Althea Marshall	AM	Foundation/Chair of Committee	01/05/2021 – 31/08/2024	Apologies
Sandra Brierley	SB	Headteacher	Ex officio	Present
Royer Vidal	RV	Foundation/Chair of Governors	01/09/2019 – 31/08/2023	Present
Nick Blackham	NB	Staff	28/03/2020 - 27/03/2023	Present
Christina Boey	CB	Foundation, Vice of Chair Committee	01/06/2021 – 31/08/2024	Apologies

Clerk: Jane Ware

ACTION LOG

Item	Action	Who	When
27/09/23, 3.1.1	Governors to complete the declaration of interest with any interests either on paper at the Full Governing Body meeting on 18 October 2023 if not updated before on Governorhub.	All governors	18/10/2023
27/09/23,	Pre-meet before the meeting to agree the next meeting's agenda.	Chair, Headteacher and Clerk	26/02/2024

The meeting started at 18:15.

Part 1: Non-confidential

1.0	Welcome & Opening Prayer
1.1	All governors were welcomed to the meeting.
1.2	The meeting was opened with a prayer.
1.3	Apologies were received from AM and CB.
1.4	It was agreed that RV would Chair in the absence of AM.

2.0	Agreement to virtual meeting in line with GDPR regulations and School policy
2.1	Governors agreed for the meeting to be held virtually.
3.0	Committee Organisation
3.1	<u>Annual declaration of interest form</u>
3.1.1	Action: Governors to complete the declaration of interest with any interests either on paper at the Full Governing Body meeting on 18 October 2023 if not updated before on Governorhub.
3.2	<u>Declare any declaration of interest, pecuniary or otherwise</u>
3.2.1	No interests were declared.
3.3	<u>Election of Chair and Vice Chair of Committee, review and agree Committee membership</u>
3.3.1	RV was nominated to be Committee Chair and CB to be Vice Chair and these were AGREED unanimously, but subject to governorships and Committee membership being addressed and confirmed at the Full Governing Body meeting on 18 October 2023.
4.0	Minutes of the Last Meeting
4.1	<u>Minutes of the Previous Meeting held on 5 July 2023</u>
4.1.1	Governors considered the minutes within the agenda pack and APPROVED the minutes of the meeting held on 5 July 2023 as a correct record.
4.2	<u>Matters Arising</u>
4.2.1	No matters arising were noted.
4.3	<u>Actions Log</u>
4.3.1	There were no outstanding actions.
5.0	Review agenda and agreement of confidential items
5.1	There were no confidential items for discussion.
6.0	Urgent action taken since the last meeting – Chair to report
6.1	There was no urgent action undertaken since the last meeting.
7.0	RE Inspection Feedback - SB
7.1	SB circulated inspection information and the outcome was really positive.
7.2	Overall effectiveness is outstanding in Catholic life and mission, religious education and collective workshop.
7.3	<u>What the school does well</u> <ul style="list-style-type: none"> ● The leadership team, led by the visionary head teacher, joyfully live out the mission ‘Living, Loving and Learning through Christ’. ● Relationships throughout the school are based on the highest levels of care and respect. ● Engagement with parents is strong and they feel part of this thriving community, which is a safe, inclusive and welcoming space for pupils. ● Pupils’ attitudes to their learning in RE are strong and they are eager to further develop their faith. ● Pupils are actively engaged in supporting those in need, recognising that their mission is to serve others, and understanding that ‘we are a Catholic school, we learn through Jesus and follow in his footsteps.
7.4	<u>What the school needs to improve</u> <ul style="list-style-type: none"> ● Pupils to take a lead role in decision making as they put their faith into action. ● Share outstanding practice in teaching and learning in RE to ensure consistency across all year groups. ● Further develop progression in the school’s prayer life.
7.5	There was a subsequent congratulatory letter received from the chief inspector of schools.
7.6	Next steps are being worked on while focusing on maintaining standards.
8.0	School data
8.1	The school has received a data booklet from Hackney confirming where the school sits, and a positive letter from Paul Senior, Director of Education and Inclusion in Hackney which will be shared in Friday assembly.
8.2	The results are significantly above national. Combined was 77%, Hackney average was 67% and national was 59%.

8.3	More work is needed on higher ability children 4% combined at greater depth, 8% nationally and 12% in Hackney.
8.4	Maths progress went into minus at -.2 while Hackney is 0.8.
8.5	Writing was in line with Hackney and reading was double the Hackney average so it is a mixed picture. Progress measures are for KS1 and KS2 but current year 6 has no KS1 data due to lockdown so it is not clear how they will measure this progress.
8.6	There is a Hackney quartile system so reading against Hackney's reading, Hackney's reading was higher and maths was higher.
8.7	There is no cause for alarm but it is about narrowing the gaps.
8.8	The school's combined results were 7th or 9th highest in Hackney at the end of KS2.
8.9	Greater learning depth (GLD) is above national and close to Hackney averages, when last year this was very low so good progress has been made.
8.10	Reception class is quite full at 28 which is positive.
8.11	Narrowing gaps is a focus.
8.12	SB is completing a curriculum leadership course and adapted teaching course, with a focus on CPD for staff the information and knowledge gained will be shared with staff.
8.13	Focusing on CPD for teaching assistants (TAs) is also a focus.
8.14	Systems in place are good, good practice and knowledge needs to be divided up amongst subjects so staff are encouraged to get qualifications and share their learning with colleagues so that the school can benefit from it.
9.0	Policies
9.1	<ul style="list-style-type: none"> • Relationships Education (no changes) • Behaviour in Schools (no changes) • Behaviour principles written statement (no changes) • Supporting Pupils with Medical Conditions (no changes)
9.2	It was noted that the SENCO's name needs to be updated in Supporting Pupils with Medical Conditions.
9.3	Governors reviewed, APPROVED and RATIFIED the above policies subject to the minor suggested amendment.
10.0	Any other business
10.1	<u>Female Genital Mutilation (FGM)</u>
10.2	This sits under RSE policy, a model policy created by CES and within that the requirement for schools to teach about FGM at primary is optional, however the Diocese expect all Diocese schools to cover FGM.
10.3	The scheme in use has provision to cover this.
10.4	Governors will be informed and information shared with them in terms of what will be covered.
10.5	There is an online training subscription which will be shared with staff prior to their attending a meeting where it will be delivered.
10.6	Children in reception won't be learning about it, there is a staggered approach that is covered in years 4 and 5, and set in a Catholic context, delivery of learning will be very gentle.
10.7	There will be an information evening with the parents and lesson content will be shared, feedback incorporated and once completed, in spring and summer the process of teaching will begin.
11.0	Decide whether any of the above should be confidential and if there are any new confidential items
11.1	None of the items above needed to be recorded as confidential and no new confidential items were raised.
12.0	Next Meeting's Agenda
12.1	<i>Action: Pre-meet before the meeting to agree the next meeting's agenda.</i>
13.0	Dates of Committee Meetings 2023/24
13.1	Committee meetings remain online, with Full Governing Body meetings in person.
13.2	<u>Future Committee dates</u> <ul style="list-style-type: none"> • 20 March 2024 • 12 June 2024

The meeting ended at 7.15pm